# IRISH FAMILY PLANNING ASSOCIATION LIMITED (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL) DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2016

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# DIRECTORS' REPORT AND FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2016

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# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### DIRECTORS' REPORT AND FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2016

#### DIRECTORS AND OTHER INFORMATION

Directors Natalie Mc Donnell

Natasha O'Brien Fiona Tyrrell Ruth Fletcher Wendy Lyon

Rosemary Wokocha Patricia Prendiville Paula Fagan

Niall Mulligan (Resigned) Michelle Thomas (Resigned) Louise Tierney (Resigned) Grace Wilentz (Resigned)

Secretary Niall Behan

 CRO number
 28395

 CHY number
 5694

 CRA number
 20008949

Registered office 42a Pearse Street,

Dublin 2.

Auditors KSi Faulkner Orr Limited

Registered Auditors Gateway House, 133 Capel Street,

Dublin 1.

Bankers AIB Bank

Business Centre, Westmoreland Street,

Dublin 2.

Solicitors Rutherfords

41 Fitzwilliam Square,

Dublin 2.

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2016

The directors present their report and the audited financial statements for the year ended 31 December 2016.

#### Principal activities and review of the company

The company operates as a non-profit making organisation established to provide family planning services, reproductive health services, information and counselling and the sale of contraceptives, at national and international level. The company also delivers educational programmes on sexual, reproductive health and rights.

#### Objectives and activities

#### Our vision

A society where all people can make informed choices about their sexual and reproductive lives. Our core values guide the way in which we undertake our work. The IFPA believes:

- In full access to high quality information, education and health services regarding sex, sexuality, conception, contraception, safe abortion and sexually transmitted infections.
- In the right to decide freely on the number and spacing of children, so that every pregnancy is a wanted pregnancy.
- That abortion services should be accessible as early as possible and as late as necessary.
- In equal rights for all people and their empowerment in obtaining full participation in, and benefit from, social, political and economic development.
- In the right to enjoy a fulfilling, positive and healthy sexual life.
- In working in alliance with all those who share our aims and in co-operation with interested governmental and non-governmental bodies.
- In high performance, ethical standards and transparency throughout our organisation.

#### Our Strategy

Priority Objective 1: To ensure that the IFPA is governed to effectively achieve its objectives.

Priority Objective 2: Change IFPA clinical services from mostly family services to comprehensive sexual and reproductive health services.

Priority Objective 3: Improve the quality, planning, delivery, consistency and accountability in the provision of IFPA services.

Priority Objective 4: Advance a health promotion approach to sex, sexuality, contraception and unplanned pregnancy through information, education and campaigns.

Priority Objective 5: Promote positive public discourse on the right to access abortion services.

Priority objective 6: Hold the state accountable at the UN and European level to bring its laws and policies on SRHR, in particular abortion, into conformity with international human rights law and commitments under international agreements.

Priority objective 7: Secure support across the political, health and civil society spheres for access to abortion services in Ireland.

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2016

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#### Achievements and performance

2016 was another successful year for the Irish Family Planning Association (IFPA) in promoting sexual and reproductive health and rights.

The IFPA provides a comprehensive range of sexual and reproductive health services for women and men on a not-for-profit basis. Our medical clinics in Dublin city centre and Tallaght provide:

- Contraception advice and services
- Sexually transmitted infection (STI) screening and treatment
- Free cervical screening (the IFPA is a registered smeartaker with CervicalCheck, the National Cervical Screening Programme)
- Vasectomy
- Fertility advice
- Pregnancy testing
- Post abortion medical check
- Menopause health check
- Breast check
- Occupational health screening
- Free treatment for women who have undergone female genital mutilation (FGM)

#### **Counselling Services**

During the year, the organisation delivered a total of 12,261 sexual and reproductive health consultations at our medical clinics in Dublin city centre and Tallaght. We provided free pregnancy and post-abortion counselling services at our eleven pregnancy counselling locations across Ireland and through our National Pregnancy Helpline. We also delivered sexual health and contraceptive training to over 400 healthcare professionals, parents, support workers and young people.

In 2016, we provided information and advice to 2,039 callers to our National Pregnancy Helpline and provided 1,246 face-to-face counselling sessions through our eleven centres across Ireland.

The IFPA has particular expertise in dealing with complex cases: In June 2016, Director of Counselling, Evelyn Geraghty, gave a workshop for the HSE SHCPP on the specific needs of asylum seeking women with an unintended pregnancy or pregnancy which has become a crisis.

#### **Best Medical Practice**

The IFPA has provided family planning medical training since 1977. In 2016, 48 participants completed the two-day certificate course in Contraception for Nurses and Midwives, and acquired the skills to deliver a family planning service of high medical standard. This training and is accredited by the Nursing and Midwifery Board of Ireland.

In 2016, IFPA Medical Director Dr Caitriona Henchion facilitated several workshops at a one-day practical course on contraception organised by the Irish College of General Practitioners (ICGP). Dr Henchion also facilitated a workshop on FGM to trainee doctors at the National University of Ireland (Galway) as part of a Women's Health in Primary Care Module.

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2016

In 2016, we also focused on bringing international experts in reproductive health policy and practice and reproductive rights together with Irish healthcare practitioners, academics and policy influencers. In addition to

meetings and briefings, in December we were honoured to welcome very distinguished speakers-Professor Rebecca Cook of the University of Toronto and Professor Sir Sabaratnam Arulkumaran-who chaired the investigation into the death of Savita Halappanavar, to join the IFPA's Dr Caitriona Henchion and Dr Rhona Mahony, Master of the National Maternity Hospital, at a public seminar, entitled "Reforming Ireland's abortion

laws: developing women-centred healthcare practice in post-repeal Ireland".

# Treatment for women who have undergone FGM

Our treatment service for women who have undergone female genital mutilation/cutting (FGM) provides free specialised medical care and counselling to affected women and girls. We provided 43 services in 2016: 18 medical consultations and 25 counselling sessions. The IFPA Medical Director and Policy Officer engage in outreach with affected communities to promote the service and to raise awareness of sexual and reproductive health services more generally. Five regional workshops were held in 2016. We also engage with key agencies, such as the state's Reception and Integration Agency, and attend its multi-agency meetings.

# **Sexuality Education**

We deliver training primarily through our Speakeasy and Speakeasy Plus programme to support parents, carers, and service providers with the confidence and knowledge to support informed and comprehensive sexual health development. Additionally, we provide life-skills training, and workshops for parents, carers, professionals, service providers and young people. Speakeasy and Speakeasy Plus were delivered to approximately 90 parents, carers, and service providers in 2016.

In October 2016, the IFPA took part in the launch of the Union of Students in Ireland (USI) Mini SHAG (Sexual Health Awareness and Guidance) Week at the Institute of Art, Design and Technology and the National College of Ireland. In addition, the IFPA held educational stands in several campuses of the Dublin Institute of Technology, and in November we were invited to participate in the Maynooth University's sexual health week.

During the year, 352 transition year students took part in a comprehensive RSE life skills programme. In partnership with HIV Ireland and with the support of the HSE SHCPP, we launched the revised version of our sexual health resource, Unprotected Sex? What Next? a web-enabled infographic to support young people.

#### Media and Communications

The IFPA provides information on topics such as, sexual health, sexuality education, sexuality and disability, consent, safer sex, contraception, sexually transmitted infections, cervical screening, unintended pregnancy, abortion, fertility, vasectomy, menopause and female genital mutilation. In 2016, we developed infographics and factsheets, issued press statements on a range of issues, published articles, took part in interviews, and recorded over 122 hits in Irish and international media.

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2016

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The IFPA participated in two press conferences, including in relation to the ruling of the United Nations Human Rights Committee in the case of Amanda Mellet v Ireland. We issued twelve press releases and placed two opinion pieces: one in the Irish Examiner in April on the multiple ways Ireland's abortion laws endanger women's health, and another in Wicklow and Dublin Voice in May on the UN's criticism of Ireland's abortion laws. We published two letters to the editor in the Irish Times, one on the impact of the Eighth Amendment and another on the way that prosecution of women in Northern Ireland exposes the harms of abortion laws.

We sent five e-newsletters to over 1,000 subscribers over the year and increased our followers on Twitter by 50% over the year. The IFPA website received 219,729 visits and the Facebook page had over 1,800 followers and over 1,900 page likes. 2016 marked the eighth year of the Pearl of Wisdom campaign, our national cervical cancer prevention campaign which is held in partnership with CervicalCheck and the European Cervical Cancer Association. We distributed 20,000 Pearl of Wisdom pins--the symbol of cervical cancer prevention--to health promotion networks across Ireland during the 2016 campaign. We continued our key role in the delivery of CervicalCheck, the National Cervical Screening Programme, with over 2,500 women availing of free cervical screening in our clinics.

The IFPA is a signatory to the Dóchas Code of Conduct on Images and Messages and is therefore committed to promoting respect, dignity and justice throughout all our communications.

#### International development advocacy

The IFPA engaged in dialogue with the Department of Foreign Affairs and the Ministers for Development and for Foreign Affairs throughout the year in relation to overseas development and human rights policy. Numerous communications and briefing papers were circulated to department officials in relation to the SDGs and EU policy.

The IFPA is a member of the Countdown2030Europe Consortium, which brings together 15 leading national and Brussels-based non-governmental organisations, to work to ensure the advancement of human rights and investment by donor states in family planning in developing countries. As part of our work in 2016, we launched a new video entitled "Joining the Dots - How Investment in Family Planning Safeguards Women's Human Rights".

In 2016, Irish Aid, the Irish Government's programme for overseas development, which is managed by the Development Co-operation Division of the Department of Foreign Affairs and Trade, granted the IFPA funding to begin a new three-year partnership with Bolivian IPPF member association, CIES, the leading sexual and reproductive health organisation in Bolivia and the IPPF Western Hemisphere Regional Office. Entitled "Migrants and Citizens: Promoting the Sexual and Reproductive Health and Rights of Bolivian Youth", the project is aimed at vulnerable migrant youth in the cities of El Alto, Cochabamba and Santa Cruz.

The IFPA also made a video submission in relation to the World Humanitarian Summit and published an article on 'Using human rights instruments to advance sexual and reproductive health and implementation of the SDGS in Ireland' in Entre Nous, the European Magazine for Sexual and Reproductive Health, which is published by the World Health Organisation.

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2016

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#### All Party Oireachtas Interest Group on Sexual and Reproductive Health and Rights (APG)

Established in 2000 and consisting of members of all parties in the Dáil and Seanad, the All Party Group works to advance sexual and reproductive health and rights (SRHR) in Ireland and globally. After the 2016 general election a new Chair of the APG, Jan O'Sullivan TD, was elected and many new members joined the group. The role of the APG is to raise awareness through regular briefing documents and meetings for parliamentarians, of international human rights law and best healthcare practice in the context of sexual and reproductive rights issues. Issues range from contraception, cervical cancer and the HPV vaccine, to overseas aid funding and global policy in relation to family planning, and the human rights considerations for the provision of safe abortion.

The APG continued its work of promoting the implementation of Ireland's sexual and reproductive health and rights commitments in its own policy and under international agreements, goals and targets, including the SDGs. (SRHR) in Ireland and globally.

In late 2016, the IFPA organised two meetings of the APG with reproductive health champions from Somaliland: Edna Adan, founder of a woman's hospital and Amal Ahmed Mohamed, the executive director of IPPF member association, SOFHA, the only family planning centre in Somaliland. During their visits Ms Adan and Ms Mohamed held meetings with members of the All Party Group and with civil society representatives to discuss women's health, including female genital mutilation (FGM) and access to

On behalf of the APG, the IFPA hosted the launch of the United Nations Population Fund flagship annual State of World Population Report in 2016. The report was launched by Minister for Health Promotion, Marcella Corcoran Kennedy, and chaired by Jan O'Sullivan TD. We were honoured to welcome Dr Babatunde Osotimehin, Executive Director of UNFPA, to present the report. During his visit Dr Babatunde, as he was always known, also held a bilateral meeting with Mr Michael Gaffey, Director General of Irish Aid at Iveagh House.

The IFPA was deeply saddened by the untimely death in early 2017 of Dr Babatunde, who dedicated his life to championing the rights of women, girls and youth, particularly the most vulnerable adolescent girls. His death is a terrible loss for UNFPA and for the global human rights community.

# Engagement with human rights processes

Our principal human rights work in 2016 was in relation to Ireland's second Universal Periodic Review before the UN Human Rights Council in Geneva, in May 2016. The IFPA made a written submission to the UPR Working Group, highlighting the impact of Ireland's restrictive abortion laws on women's health, and contributed to the second 'Your Rights Right Now' Civil Society UPR Stakeholder Report, launched in December 2015 by the Irish Council for Civil Liberties. In March 2016, the IFPA delivered a statement on Ireland's abortion laws to Permanent Representatives to the UN in Geneva, and participated in a 'Your Rights Right Now' event with UN member states. Prior to the review, the IFPA met with 25 country delegations: embassies in Dublin and missions in Geneva, and outlined the human rights concerns in relation to abortion.

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2016

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At the review, 15 countries issued recommendations on Ireland's abortion laws, with three states also issuing recommendations asking Ireland to protect sexual and reproductive health and rights. In September, the IFPA addressed the UN at the adoption of Ireland's UPR report and delivered a statement on behalf of the IFPA, the Irish Council for Civil Liberties, the National Women's Council, the Abortion Rights Campaign and the Coalition to Repeal the Eighth Amendment.

In 2016 we also engaged with the UN Committee on the Rights of the Child, and made a submission to the Committee on the Elimination of Discrimination Against Women (CEDAW) in preparation for its review of Ireland in 2017.

The IFPA made also presentations at human rights events in 2016, including a major international Reproductive Justice conference in Belfast and a round table with Council of Europe Commissioner for Human Rights, Mr Nils Muižnieks, organised by the Irish Council for Civil Liberties and the Centre for Criminal Justice and Human Rights, University College Cork in November.

# Citizens' Assembly

In 2016, the IFPA advocacy team began its preparation for the Citizens' Assembly. In collaboration with the pregnancy counselling team, a set of five anonymized case vignettes was developed to represent the experience of our clients. These vignettes illustrate the wide range of reasons why women seek abortion and the barriers they face in doing so. None was based on any individual experience, but drew on the accounts of a number of different women. Potentially identifying details, such as place names, locations of airports and names of hospitals were changed. These vignettes were included in the submission of the IFPA to the Citizens' Assembly in December.

# Collective work with other civil society organisations

In 2016 we worked closely with International Planned Parenthood Federation, the European Parliamentary Forum, the Irish Council for Civil Liberties, Amnesty International, the National Women's Council of Ireland, the Abortion Rights Campaign, Doctors for Choice and the Centre for Reproductive Rights. The IFPA is a member of the Coalition to Repeal the Eighth Amendment and of Dóchas, the umbrella organisation of development NGOs. At European level, the IFPA is a member of the Countdown2030Europe Consortium and Eurongos, the membership network of non-governmental organizations working on sexual and reproductive health and rights in 23 European countries.

#### Financial Review

The financial results for the year ended 31st December 2016 are set out on pages 16 and 17 of the financial statements. These results show a net surplus of  $\in 2,231$  (31st December 2015 surplus of  $\in 936$ ).

Income totaled  $\in$  2,108,487 up 4.8% from 2015. Total resources expended amount to  $\in$  2,097,689 up 4.9% from 2015.

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2016

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In 2016, the principal funding sources for the Irish Family Planning Association are outlined in the table below:

Source of Funds	Amount	Type
Clinic income	€455,132	Unrestricted
HSE Crisis Pregnancy Programme	€631,407	Restricted
HSE CHO 9	€366,427	Restricted
HSE CHO 7	€149,913	Restricted
HSE - National Lottery	€8,000	Restricted
NCSS - Screening Service	€127,807	Restricted
NCSS - Pearls of Wisdom	€31,231	Restricted
Irish Aid	€120,000	Restricted
OSF Foundation	€64,855	Unrestricted
IPPF	€94,033	Restricted
UNFPA	€51,305	Restricted
Centre Reproductive Rights	€4,377	Restricted
European Society Contraception	€4,000	Restricted

#### **Reserve Policy**

Reserves are needed to fund asset replacement, shortfalls in income or unexpected expenditure. The trustees consider that the ideal level of reserves would be up to 3 months of the estimated running costs and reserves should be held in liquid funds deposit account at any one time.

The IFPA is still in the process of building up its unrestricted reserve in line with the above policy.

The Management Team will be responsible for monitoring and growing reserves to the agreed level. The reserve policy will be reviewed annually by the board of Directors. IFPA unrestricted reserves as at 31st December 2016 are  $\ensuremath{\in} 4,076$ .

# Governance & Management Structure

Irish Family Planning Association Limited is registered in Ireland as a Company Limited by Guarantee without share capital. It is governed by Memorandum and Articles of Association.

The directors are elected at the AGM. Board members are recruited to ensure a mix of professional skills and personal experiences. Three board members retired during 2016 and four board members were recruited and elected during 2016.

The board met 7 times during 2016. As required by the provisions of the Charities Act 2009, IFPA Board members are volunteers and do not receive remuneration. The only expenditure incurred on behalf of the board of directors was the cost associated with the provision of sandwiches for board meetings.

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 31 DECEMBER 2016

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At the end of 2016 the board established the following standing subcommittees each of which is governed by terms of reference specifying the scope of their competencies and delegated authorities. They are

- Risk and Audit
- Governance

The Board is guided in its governance by the IFPA Board Handbook and by other best practice principles, including the Dóchas Code of Corporate Governance and the Dóchas Guidelines for Annual Reports and Financial Statements, the Dóchas Code of Conduct on Images and Messages, as well as the Statement for Guiding Principles for Fundraising.

The IFPA is an accredited Member Association of the International Planned Parenthood Federation (IPPF), a global service provider and leading advocate of sexual and reproductive health and rights, with 147 members in 170 countries. The IFPA Board upholds and promotes the IPPF Code of Good Governance, which includes a set of seven principles that represent good practice in governance.

#### Principal risks and uncertainties

The directors consider that the following are the principal risk factors that could materially and adversely affect the company's future operating results or financial position:

- Changes in laws and regulations affecting the operating activities of the company:
- Loss of funding from major grant providers.

The company has organisational policies and structures to limit some of these risks, including the maintenance of a Risks Register, and the Board of Directors and Management regularly review, reassess and proactively limit the associated risks insofar as possible.

#### Events since the balance sheet date

There have been no important events affecting the company since the year end.

#### Plans for the Future

In 2016, IFPA Board developed a new strategic plan 2017-2022, which frames the organisations strategic goals and activities for the next five years.

The IFPA Board is responsible for developing, monitoring and reviewing the IFPA's Strategic Plan. The IFPA has always placed a strong value on a clear and well-articulated strategy that responds to the changing sexual and reproductive health environment in Ireland and secures the engagement of key stakeholders.

The new strategic plan reflects this and set out the key strategic areas that the IFPA will focus on from 2016 to 2020.

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### DIRECTORS' REPORT

#### FOR THE YEAR ENDED 31 DECEMBER 2016

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The IFPA management team are tasked with implementing the strategic plan. The IFPA management team are;

- Niall Behan, Chief Executive
- Dr. Caitriona Henchion, Medical Director
- Ben Howe, Financial Controller
- Evelyn Geraghty, Director of Counselling
- Maeve Taylor, Director of Advocacy & Communications
- Annette Smith, Clinic Manager
- Deirdre Jones, Clinic Administrator

Chief Executive, Niall Behan, reports to the Board on implementation of the organisation's Strategic Plan.

#### Directors of the company

The present membership of the board and their attendance at board meetings during the year is listed as follows:

•	Attendance
Natalie Mc Donnell	6 / 7
Natasha O'Brien	1 / 7
Fiona Tyrrell	5 / 7
Ruth Fletcher	1 / 7
Wendy Lyon	5/7
Rosemary Wokocha	4/7
Patricia Prendiville	4/5
Paula Fagan	4/5
Niall Mulligan (Resigned)	3 / 7
Michelle Thomas (Resigned)	6 / 7
Louise Tierney (Resigned)	6/7
Grace Wilentz (Resigned)	4/7

The directors and secretary who served during the year had no financial interests in the company.

#### Accounting records

The measures taken by the directors to ensure compliance with the requirements of Section 281 to 285 of the Companies Act 2014, regarding adequate accounting records are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the finance function. The books of account of the company are maintained at the Registered Office at 42a Pearse Street, Dublin 2.

#### Relevant audit information

So far as the directors' are aware, there is no relevant audit information of which the company's statutory auditors are unaware, and the directors' have taken all the steps that they ought to have taken as directors' in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# DIRECTORS' REPORT

# FOR THE YEAR ENDED 31 DECEMBER 2016

continued	
Auditors The auditors, KSi Faulkner Orr Limited, Section 383(2) of the Companies Act 2014.	have indicated their willingness to accept re-appointment under
This report was approved by the Board on _	4 Sof Jolf and signed on its behalf by
Nether O'A	Jun Junell
Natasha O'Brien Director	Fjóna Tyrrell 💚 Director

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# STATEMENT OF DIRECTORS RESPONSIBILITIES FOR THE MEMBERS' FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2016

The directors are responsible for preparing the Director's Report and financial statements in accordance with applicable Irish law and Generally Accepted Accounting Practice in Ireland including the accounting standards issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants in Ireland.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law, the directors have elected to prepare the financial statements in accordance with Irish Generally Accepted Accounting Practice in Ireland. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for that financial year and otherwise comply with the Companies Act 2014.

In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and the Directors' Report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Natasha O'Brien

Director

Fiona Tyrrell

Director

Date: 4 74 SEP7 2017

#### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

#### IRISH FAMILY PLANNING ASSOCIATION LIMITED

#### (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### FOR THE YEAR ENDED 31 DECEMBER 2016

We have audited the financial statements of Irish Family Planning Association Limited for the year ended 31 December 2016 which comprise the Income and Expenditure Account, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is Irish law and accounting standards issued by the Financial Reporting Council and promulgated by Chartered Accountants Ireland (Generally Accepted Accounting Practice in Ireland).

This report is made solely to the company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 13, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view and otherwise comply with the Companies Act 2014. Our responsibility is to audit and express an opinion on the financial statements in accordance with Irish law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

# Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

#### IRISH FAMILY PLANNING ASSOCIATION LIMITED

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### FOR THE YEAR ENDED 31 DECEMBER 2016

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#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland of the state of the company's affairs as at 31 December 2016 and of its results for the year then ended; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

#### Matters on which we are required to report by the Companies Act 2014

- we have obtained all the information and explanations which we consider necessary for the purposes of our audit;
- in our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited;
- the financial statements are in agreement with the books of account;
- in our opinion the information given in the Directors' Report is consistent with the financial statements.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the provisions in the Companies Act 2014 which require us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions specified by section 305 to 312 of the Act are not made.

John G. Kelly

for and on behalf of KSi Faulkner Orr Limited.

KSi Faulkner Orr Limited, Gateway House,

133 Capel Street,

Dublin 1.

Date: 4th Soptember 2017

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# INCOME AND EXPENDITURE ACCOUNT

# FOR THE YEAR ENDED 31 DECEMBER 2016

		Continuing operations		
		2016	2015	
	Notes	€	€	
Income	1	2,108,487	2,011,764	
Expenditure		(2,097,689)	(1,999,553)	
Surplus on ordinary activities				
before interest		10,798	12,211	
Interest payable and similar charges	4	(8,567)	(11,275)	
Surplus for the year		2,231	936	

There are no recognised gains or losses other than the surplus for the above two financial years.

On behalf of the board

Natasha O'Brien

Director

Fiona Tyrrell

Director

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# **BALANCE SHEET**

#### AS AT 31 DECEMBER 2016

		201	16	2015	
	Notes	€	€	€	€
Fixed assets					
Tangible assets	8		115,022		184,077
Current assets					
Stocks	10	16,378		17,575	
Debtors	11	62,946		65,478	
Cash at bank and in hand		116,004		15,703	
		195,328		98,756	
Creditors: amounts falling					
due within one year	12	(306,274)		(263,357)	
Net current liabilities		-	(110,946)		(164,601)
Total assets less current					
liabilities			4,076		19,476
Creditors: amounts falling due					
after more than one year	13				(17,631)
Net assets			4,076		1,845
					====
Reserves					
Revenue reserves account	15		4,076		1,845
Members' funds	16		4,076		1,845

The financial statements were approved and authorised for issue by the Board on 4 24 and signed on its behalf by

Natasha O'Brien

Director

Fjona Tyrrell

Director

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# CASH FLOW STATEMENT

# FOR THE YEAR ENDED 31 DECEMBER 2016

	2016	2015
Notes	€	€
Reconciliation of operating surplus to		
net cash inflow from operating activities		
Operating surplus	10,798	12,211
Depreciation	75,902	75,404
Increases/(decreases) in stocks	1,197	(4,233)
Increases/(decreases) in debtors	2,532	(5,193)
Decreases/(increases) in creditors	56,843	(49,193)
Government grant released	-	(17,894)
Net cash inflow from operating activities	147,272	11,102
Cash flow statement		
Net cash inflow from operating activities	147,272	11,102
Returns on investments and servicing of finance	(8,567)	(11,275)
Capital expenditure	(6,847)	
Increase/(decrease) in cash in the year	131,858	(2,362)
Reconciliation of net cash flow to movement in net funds (Note 20)	ı	
Increase/(decrease) in cash in the year	131,858	(2,362)
Net (debt) at 1 January 2016	(35,790)	(33,428)
Net funds/(debt) at 31 December 2016	96,068	(35,790)

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2016

#### 1. Statement of accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

#### 1.1. Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council and promulgated by the Institute of Chartered Accountants in Ireland.

#### 1.2. Income policy

Income represents grants receivable and amounts receivable for goods and services excluding value added tax.

#### 1.3. Tangible assets and depreciation

Tangible assets are stated at cost less accumulated depreciation and accumulated impairment loss. Cost includes all costs that are directly attributable to bringing the asset into working condition for its intended use.

# Depreciation

Depreciation is provided on all tangible assets, at rates calculated to write off the cost less estimated residual value, of each asset systematically over its expected useful life, as follows:

Leasehold properties

Straight line over the life of the lease

Furniture and equipment

20% Straight line

Computer equipment

33 1/3% Straight line

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2016

..... continued

#### 1.4. Stock

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Goods for resale are valued at purchase cost on a first-in, first-out basis.

Cost includes all costs incurred in the normal course of business in bringing the product or service to its present location and condition.

Net realisable value is based on normal selling price, less further costs expected to be incurred to completion and all costs to be incurred in marketing, selling and distributing.

#### 1.5. Trade and other creditors

Trade and other creditors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest rate method, unless the effect of discounting would be immaterial, in which case they are stated at cost.

#### 1.6. Trade and other debtors

Trade and other debtors are initially recognised at fair value and thereafter stated at amortised cost using them effective interest method less impairment losses for bad and doubtful debts except where the effect of discounting would be immaterial. In such cases the receivables are stated at cost less impairment losses for bad and doubtful debts.

#### 1.7. Leasing and hire purchase commitments

Leases are classified as finance leases whenever the terms of the leases transfer substantially all the risks and rewards of ownership to the company. Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets at their fair value and depreciated in the same manner as other tangible fixed assets. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce constant periodic rates of charge on the net obligations outstanding in each period.

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2016

...... continued

#### 2. Income

The total income of the company for the year has been derived from its principal activity wholly undertaken in Ireland. Included in 2016 income is an amount of £120,000 received from the Development Cooperation Division of the Department of Foreign Affairs, more commonly known as Irish Aid. This is the first instalment of a grant of £360,000 towards a three-year project entitled Migrants and Citizens: Promoting the Sexual and Reproductive Health and Rights of Bolivian Youth (CSF 12-16). Beginning in July 2016, the project is implemented in Bolivia by CIES, a Bolivian NGO. The International Planned Parenthood Federation, Western Hemisphere Regional Office (IPPF WHR), provides extensive technical and management support, monitoring, evaluation and translation to the project. In 2016, the IFPA retained £2,500 of this grant for administrative expenses in Ireland. The remaining £117,500 was transferred to the project partners for the implementation of the project activities. (An amount of £100,000 was received from Irish Aid in 2015, for a previous project with CIES and IPPF WHR, entitled Strengthening Investment in Bolivia's Most Vulnerable Youth (CSF 010-1301.)

Appendix I gives more detail in relation to this grant.

# 3. Operating surplus

		2016	2015
		€	€
	Operating surplus is stated after charging:		
	Depreciation and other amounts written off tangible assets	75,902	75,404
4.	Interest payable and similar charges		
	<b>,</b> ,	2016	2015
		€	€
	Included in this category is the following:		
	On bank loans and overdrafts	4,965	7,673
	Lease finance charges and hire purchase interest	3,602	3,602
		8,567	11,275

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2016

..... continued

# 5. Employees

Number of employees		
The average monthly number of employees	2016	2015
during the year were:	Number	Number
Medical	14	11
Administration	15	15
Management	6	6
Cleaner	1	1
Counsellors	11	10
	47	43
Employment costs	2016	2015
	€	€
Wages and salaries	1,133,796	1,116,180
Social insurance costs	111,308	112,289
	1,245,104	1,228,469

#### 6. Transactions with directors

There were no transactions with the directors or the company secretary during the period.

# 7. Tax on loss on ordinary activities

The organisation is registered as a charitable organisation (CHY 5694) with the Revenue Commissioners, therefore no provision has been made for corporation tax.

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2016

..... continued

# 8. Tangible assets

	Leasehold	Leasehold	Furniture and	Computer	
	improvements	premises	equipment	equipment	Total
	€	€	€	€	€
Cost					
At 1 January 2016	767,380	174,471	444,996	428,473	1,815,320
Additions	-	-	3,826	3,021	6,847
At 31 December 2016	767,380	174,471	448,822	431,494	1,822,167
Depreciation					
At 1 January 2016	694,062	107,779	444,200	385,202	1,631,243
Charge for the year	45,420	11,952	1,005	17,525	75,902
At 31 December 2016	739,482	119,731	445,205	402,727	1,707,145
Net book values					
At 31 December 2016	27,898	54,740	3,617	28,767	115,022
At 31 December 2015	73,318	66,692	796	43,271	184,077

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2016

..... continued

9.	Tangible assets
	In respect of prior

year	Leasehold improvements €	Leasehold premises €	Furniture and equipment €	Computer equipment €	Total €
Cost					
At 1 January 2015	767,380	174,471	444,162	427,118	1,813,131
Additions	-	-	834	1,355	2,189
At 31 December 2015	767,380	174,471	444,996	428,473	1,815,320
Depreciation					
At 1 January 2015	641,279	103,192	443,910	367,459	1,555,840
Charge for the year	52,783	4,587	290	17,743	75,403
At 31 December 2015	694,062	107,779	444,200	385,202	1,631,243
Net book values					
At 31 December 2015	73,318	66,692	796	43,271	184,077
At 1 January 2015	126,101	71,279	252	59,659	257,291

10.	Stocks	2016 €	2015 €
	Stocks	16,378	17,575

There are no material differences between the replacement cost of stock and the balance sheet amount.

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31 DECEMBER 2016

..... continued

Trade creditors

VAT

Taxation creditors
PAYE/PRSI/USC

Accruals and deferred income

11.	Debtors	2016	2015
		€	€
	Trade debtors	8,779	10,055
	Other debtors	3,082	2,117
	Prepayments and accrued income	51,085	53,306
		62,946	65,478
12.	Creditors: amounts falling due within one year	2016 €	2015 €
	Loans & other borrowings	C	C
	Bank loan	-	6,363
	Net obligations under finance leases		
	and hire purchase contracts	19,937	27,500
	Other creditors		

87,728

164,116

34,461

306,274

32

87,016

120,356

22,122

263,357

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2016

•••••	continued		
13.	Creditors: amounts falling due after more than one year		
	·	2016 €	2015 €
	Net obligations under finance leases		
	and hire purchase contracts	-	17,631
14.	Capital Grants	2016	2015
		€	€
	Government grants At 1 January 2016 Released in year	-	17,894 (17,894)
	At 31 December 2016	•	
15.	Reserves	2016	2015
		2010	2013
	Opening reserves	1,845	909
	Surplus for the year	2,231	936
	Closing reserves	4,076	1,845

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

#### NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2016

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16.	Reconciliation of movements in members' funds	2016 €	2015 €
	Surplus for the year	2,231	936
	Opening members' funds	1,845	909
	Closing members' funds	4,076	1,845
17.	Reconciliation of movements in members' funds In respect of the prior year:	2015 €	2014 €
	Deficit for the year Opening members' funds	936 909	(26,734) 27,643
	Closing members' funds	1,845	909

# 18. Related party transactions

Key management includes the Chief Executive, Financial Controller, Medical Director, Directors of Counselling, Advocacy and Communications and Clinic Managers. The compensation paid or payable to key management for employee services is shown below:

Key management compensation	2016 €	2015 €
Salaries and other short-term employee benefits	356,116	358,897

In 2016, the Chief Executive Officer was paid a gross salary of €77,817.

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2016

..... continued

# 19. Gross cash flows

	2016	2015
	€	€
Returns on investments and servicing of finance		
Interest paid	(4,965)	(7,673)
Interest element of finance lease rental payments	(3,602)	(3,602)
	(8,567)	(11,275)
Capital expenditure		
Payments to acquire tangible assets	(6,847)	(2,189)

# 20. Analysis of changes in net funds/(debt)

	Opening balance	Cash flows	Other changes	Closing balance
	€	€	€	€
Cash at bank and in hand	15,703	100,301	-	116,004
Debt due within one year Finance leases and hire purchase contracts	(6,363) (45,131)	-	6,363 25,194	- (19,937)
	(51,494)	-	31,557	(19,937)
Net funds/(debt)	(35,791)	100,301	31,557	96,067

# 21. Company limited by guarantee

The company is one limited by guarantee not having a share capital. The liability of each member, in the event of the company being wound up is  $\in 1$ .

# (A COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL)

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2016

	continued
22.	Approval of financial statements
	The board of directors approved these financial statements and authorised them for issue on 4 9 2017