



SEXUALITY, INFORMATION
REPRODUCTIVE HEALTH & RIGHTS

Job title	Project Officer
Salary	In the range of €28,000 to €34,000 pa, depending on experience
Contract	2-year fixed term contract. This is a full-time position; however, the option of job-sharing may be considered and applications are welcome from candidates proposing to work part-time.
Closing date	June 3 rd 2022
Provisional interview date	Friday, June 10 th
Reports to	Director of Advocacy and Communications
Location	Dublin
Key relationships	Senior Policy and Research Officer, Communications Officer, Medical Director, Director of Counselling

Job summary

- The Project Officer will support the work of the Advocacy and Communications team
- Working under the supervision of the Director of Advocacy and Communications, the Project Officer will support the IFPA's international advocacy through engagement with a variety of stakeholders and collaborative networks
- The role will also support national level advocacy and service quality in relation to abortion, contraception, and sexual and reproductive health and rights (SRHR) more broadly

Key responsibilities and duties

- Coordinate the IFPA's work as part of the Countdown 2030 Europe consortium, including implementing action plans, following up on action alerts, and liaison with the Irish government on SRHR policy
- Support the IFPA's engagement with Irish Aid and the wider NGO community on SRHR policy in overseas development assistance
- Work with advocacy and clinic colleagues to enhance the service user journey through reproductive health services and develop strategies to address perceived and experienced abortion stigma
- Support the planning, convening and reporting processes of key advocacy projects and partnerships, including Countdown 2030 Europe, UNFPA, and Global Care, the global consortium for abortion and reproductive self-care
- Support the work of the Oireachtas All Party Interest Group on SRHR (APG)



- Produce policy briefings, submissions and other advocacy materials, for diverse audiences, in relation to abortion, contraception and other issues related to sexual and reproductive health and rights
- Other tasks assigned by the CEO or Director of Advocacy and Communications

Person specification

Experience

- At least 3 years relevant employment experience (required)
- SRHR advocacy or programming experience in a developing country context (desirable)
- Track record of involvement in political or health-focused campaigns (desirable)
- Experience of working within or supporting networks or coalitions (desirable)

Education/qualifications

- A university degree in social sciences, health, or other relevant fields is required

Knowledge/skills/competencies

- Knowledge, understanding, and commitment to sexual and reproductive health and rights
- Understanding of sexual and reproductive health and rights policy, including in the context of overseas development assistance (ODA)
- Excellent spoken and written English
- Ability to express ideas and concepts clearly and concisely to diverse audiences
- Strong teamwork and interpersonal skills
- Ability to work to tight deadlines and manage a diverse range of tasks
- Project management skills, including writing funding proposals, tracking progress and compiling reports
- Skills in design and digital communications (desirable)
- Familiarity with parliamentary advocacy (desirable)

Personal attributes

- **Values:** a commitment to social justice, equality and human rights
- **Professionalism:** attentive to detail, highly organised, self-motivated and hard-working
- **Openness:** ability to work with a range of different IFPA teams, external interest groups, stakeholders and policy makers



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- **Creative:** capacity to contribute to communications, policy discussions, processes of organisational change

IFPA values and behaviours

The IFPA believes:

- In full access to high quality information, education and health services regarding sex, sexuality, conception, contraception, abortion and sexually transmitted infections.
- In the right to decide freely on the number and spacing of children, so that every pregnancy is a wanted pregnancy.
- That abortion services should be accessible as early as possible and as late as necessary.
- In equal rights for all people and their empowerment in obtaining full participation in, and benefit from, social, political and economic development.
- In the right to enjoy a fulfilling, positive and healthy sexual life.
- In working in alliance with all those who share our aims and in co-operation with interested governmental and non-governmental bodies.
- In high performance, ethical standards and transparency throughout our organisation.

The IFPA expects all staff:

- To work together to demonstrate ethical, professional behaviours at all times.
- To communicate with honesty, openness, and be inclusive of ideas and opinions from all colleagues when making decisions.
- To be accountable for their actions and act with professionalism and integrity so that all contributions are recognised and valued.
- To value genuine and long-term relationships so that innovation is encouraged and respect and diversity are valued as vital to success.
- To evolve as an inclusive, 'can do' team environment where all staff bring their skills, competencies, passion and creativity to our ongoing work of change and restoration.