



SEXUALITY, INFORMATION
REPRODUCTIVE HEALTH & RIGHTS

Family Planning Doctor – Job Description

Location:	As agreed in Employment Contract
Hours of Work:	As agreed in Employment Contract
Reporting to:	IFPA Medical Director for medical issue Clinic Managers for administration issues
Key Relationships:	Clinic Managers Clinic Staff IFPA Counsellors
Requirements:	Full registration with Irish Medical Council Medical Defence Insurance Certificate in Contraception

IFPA has an expectation that all IFPA doctors will:

- consistently follow IFPA policies and procedures and be knowledgeable about all aspects of the role;
- understand that client satisfaction is critical to IFPA services, and that all IFPA clients should be provided with a consistently high standard of service;
- recognise client dissatisfaction and intervene appropriately;
- contribute to a favourable image of the organisation;
- adhere to IFPA regulations / procedures regarding documentation and statistical information;
- protect and preserve confidentiality and integrity of client information;
- exhibit mutual respect for other staff members and function as a team member;
- willingly offer or accept assistance when appropriate;
- adapt positively to changes in the work setting;
- be positive and energetic in performance;
- avoid causing clinic delays;
- demonstrate initiative, resourcefulness, function independently and be efficient;
- incorporate the principles of continuous quality improvement into all activities;
- comply with all health and safety procedures to ensure their own safety and the safety of others in the workplace.
- Implement all relevant Covid-19 safety protocols and strive to maintain a safe work environment for clients, work colleagues and other contractors;

Primary Task – to provide doctor led sexual and reproductive medical services
1. Provide contraceptive and other medical services in accordance with best medical practice.
2. Advise clients and provide all forms of contraception including Long Acting Reversible Contraception (IUD/Implant insertion only if trained).
3. Advise on and refer where appropriate for vasectomy/tubal ligation.
4. Provide early medical abortion care as outlined in the HSE’s model of care.
5. Provide Cervical Screening
6. Provide primary health care STI screening.
7. Diagnose, give advice and appropriate referral on medical gynaecology such as treatment for premenstrual syndrome, menstrual disorders, menopausal problems, pelvic pain and infertility.
8. Refer clients to an IFPA counsellor when the client requires pregnancy counselling or psychosexual counselling.
9. Diagnose and give advice and appropriate referral for problems in early pregnancy, e.g., miscarriage, ectopic pregnancies.
10. Provide IFPA health screening when requested.
11. Analyse all medical screening results and ensure appropriate follow up.
Continuous Professional Development
1. Follow the advice of the IFPA Medical Director and follow best practice as a basis for any clinical work.
2. Maintain the Certificate in Contraception.
3. Adhere to the IFPA medical protocols.
4. Be compliant with Irish Medical Council legal requirements regarding maintenance of professional competence.
5. Participate in feedback and review meetings
6. Participate in additional training as required.
7. Assist with IFPA’s training of other health professionals.
8. Assist with research within IFPA clinical settings.