



SEXUALITY, INFORMATION
REPRODUCTIVE HEALTH & RIGHTS

Job Title:	Practice Nurse/Midwife
Location:	As agreed in Employment Contract
Hours of Work:	As agreed in Employment Contract
Reporting to:	IFPA Medical Director for medical issues Clinic Managers for administration issues
Functional Relationships:	Clinic Managers Clinic Staff IFPA Counsellors

Requirements:

- Full registration with Nursing and Midwifery Board of Ireland (NMBI).
- Certificate in Contraception (or equivalent)

IFPA has an expectation that all IFPA Practice Nurses will:

- Consistently follow IFPA policies and procedures and be knowledgeable about all aspects of the role.
- Understand that client satisfaction is critical to IFPA services, and that all IFPA clients should be provided with a consistently high standard of service.
- Recognise client dissatisfaction and intervene appropriately.
- Contribute to a favourable image of the organisation.
- Adhere to IFPA regulations / procedures regarding documentation and statistical information.
- Protect and preserve confidentiality and integrity of client information.
- Exhibit mutual respect for other staff members and function as a team member.
- Willingly offer or accept assistance when appropriate.
- Adapt positively to changes in the work setting.
- Be positive and energetic in performance.
- Avoid causing clinic delays.
- Demonstrate initiative, resourcefulness, function independently and be efficient.
- Incorporate the principles of continuous quality improvement into all activities.
- Comply with all health and safety procedures to ensure their own safety and the safety of others in the workplace.
- Implement all relevant Covid-19 safety protocols and strive to maintain a safe work environment for clients, work colleagues and other contractors.

Primary Task - to provide nurse led sexual and reproductive medical services
1. Provide clinical services including cervical screening, STI screening & bloods.
2. Provide long-acting reversible contraception counselling.
3. Carry out monthly stock check and order medical supplies.
4. Provide appropriate information and advice to IFPA clients or refer clients to doctors or counsellors.
5. Carry out pregnancy testing.
6. Assist with early medical abortion care as outlined in the HSE's model of care.
Secondary Task - Assisting Doctors
1. Take patients history; check blood pressure, urine analysis, weight and bloods when required by doctors.
2. Ensure examination room, instruments and stock supplies are satisfactory and clean before clinical sessions and during the clinics when necessary.
3. Assist doctor with IUCD insertions and Implanon fittings and removals.
4. Assist with IFPA health screening when requested.
Additional Tasks – Professional Development
1. Follow the advice of the IFPA Medical Director and follow best practice as a basis for all clinical work.
2. Be compliant with Nursing and Midwifery Board of Ireland's (NMBI) legal requirements regarding maintenance of professional competence.
3. Maintain the Certificate in Contraception.
4. Abide by the IFPA policies and protocols.
5. Participate in feedback and review meetings.
6. Participate in additional training if required.
7. Assist with IFPA's training of other health professionals.
8. Assist with research within IFPA clinical settings.